

**THE HONG KONG SUSTAINABLE DEVELOPMENT FORUM (HKSDF)
MINUTES OF THE ANNUAL GENERAL MEETING HELD ON
8 JULY 2004**

Venue: The meeting was held at the
Business Environmental Council,
2nd Floor, Jockey Club Environmental Building
77 Tat Chee Avenue
Kowloon

Time: The meeting started at 7.00 pm.

Present: Raymond Leung
W K Yau
Felix Chan
John Herbert
Harold Insley
Lily Shui

1. **Introduction**

The HKSDF Acting Chair, Raymond Leung, welcomed everyone to the meeting.

2. **Minutes of Last AGM**

Proposed by Raymond Leung and seconded by W K Yau, the minutes of the last AGM were accepted.

3. **Report for 2003/2004 from the Chair**

Proposed by W K Yau and seconded by Harold Insley, the Chair's Report was accepted.

4. **Financial Report for 2003/2004**

Proposed by W K Yau and seconded by Raymond Leung, the Financial Report was accepted.

5. **Appointment of Auditor for 2004/2005**

Proposed by Harold Insley and seconded by Raymond Leung, it was agreed that Margaret Fidow should be re-appointed as Auditor for the 2004/2005 financial year.

6. **Appointment of Officers**

Raymond Leung was appointed as the Chair on a show of hands.

W K Yau was appointed as the Vice Chair on a show of hands.

The following were appointed as Executive Committee members:

- Felix Chan
- John Herbert
- Harold Insley
- Lily Shui

Of these Executive Committee Members:

- Felix Chan was appointed as Treasurer
- Harold Insley was appointed as Secretary
- John Herbert was appointed as Membership Secretary
- Lily Shui was appointed as Projects Organiser

Harold Insley was also appointed to lead a Task Force to respond to Government consultation documents.

John Herbert was also appointed to be the Web Master, and operate the hksdf email account.

7. **Any Other Business**

Members joined in giving John Herbert a vote of thanks in his efforts to revamp the web site.